



OWNER CONTACT INFORMATION

Lot # _____

Welcome to Vantage Community Management! Please complete and return this form to the address or fax at the bottom of this page. This will ensure that management has the correct information for contacting you regarding your property.

Community Name: _____

Property Address: _____

Homeowner's Name: _____ Co-owner's Name: _____

Tenant Name: _____ Tenant Telephone Number: _____

Property Manager: _____ Manager Telephone Number: _____

**Please note that ALL documents (statements, notices, etc.) will be sent directly to the OWNER. Duplicate notices will NOT be sent to the Property Manager. If owners prefer to have ALL documents (including statements) sent to the Property Manager, please indicate on the "Mailing Address" line.*

Please change my mailing address to:

_____ Mailing Address

_____ City State Zip

Please indicate your contact numbers below, including which numbers should be utilized for Non-Emergency situations and Emergency situations (one or both may be selected for any telephone number provided). This contact information will be utilized by management to notify you of situations within your community.

OWNER'S CONTACT INFORMATION:

Home phone number: _____ - _____ - _____ Non-Emergency Emergency

Cell phone number: _____ - _____ - _____ Non-Emergency Emergency

Work phone number: _____ - _____ - _____ Non-Emergency Emergency

Other phone number: _____ - _____ - _____ Non-Emergency Emergency

Email address: _____

If you would like to receive a paperless email statement reminder, check the box below:

I would like to receive a paperless email statement reminder.

Owner's/Co-Owner's Signature: _____ Date: _____

Mail to:
c/o Vantage Community Management
8290 – 28th Ct NE, Ste C
Lacey, WA 98516
Email to: hoa@vantagecommunities.net