

Code of Conduct & Ethics For Board Members

Evergreen Heights Owners Association

8290 28th CT, NE, Suite C, Lacey WA 98516

As a board member you need to be aware that more is expected of those in leadership roles. Review the following statements. Signing this Code of Ethics solidifies your commitment to honest and ethical Board service.

As a member and/or officer of this Board, I will:

- Be committed to applying and enforcing the governing documents the Evergreen Heights HOA.
- Keep all confidential Board information, confidential.
- Focus my efforts on the Evergreen Heights Home Owners Association and not my personal goals.
- Refrain from using my service on this Board for my own personal advantage or for the advantage of my friends or associates.
- Focus on governance for, and not management of, the Association
- Respect and support the majority decisions of the Board.
- Immediately disclose to the Board any perceived or real conflict of interest as soon as I have knowledge of the potential conflict.
- Approach all Board issues with an open mind, prepared to make the best decisions for everyone involved.
- Do nothing to violate the trust of those who elected or appointed me to the Board or of those we serve.
- Never exercise authority as a Board member except when acting in a Board meeting or as I am delegated by the Board or its President.
- Fulfill the general responsibilities of Board officers to include:
 - Regularly attend Board meetings
 - Review material provided in preparation for Board meetings
 - Review the association's financial reports
 - Make reasonable inquires before making decisions
 - Be proactive and responsive in the general duties of a Board member

- Consider myself a Trustee of this organization and do my best to ensure that it is well maintained, financially secure, and always operating within the best interests of those we serve; the members.
- Agree that violation of this code may subject me to removal as an officer of the Board and in the case of intentional fraud or misappropriation of HOA assets, legal proceedings.

I have read the Code Of Conduct & Ethics Policy and pledge to act in accordance with my obligations as described above.

Board Member Signature _____

Date_____