

Lost Lake Resort COA - AC Request

COA Rules and Regulations
February 26, 2020

Date: _____

Name: _____ Email: _____

Unit Address: _____ Phone#: _____

Note: It's the Unit Owner's responsibility to determine if Thurston County building permits are required for the project. Permits should not be obtained until approved by the Architectural Committee but are required prior to starting the project.

Select Preferred Option:

_____ I give my permission for the Architectural Committee to access my Unit for review of my submission without me being present.

_____ I want to schedule an appointment with the Architectural Committee to review my submission. I understand this may add a few weeks to the review process in order to coordinate schedules.

Please provide a detailed list of work to be done:

1. _____
2. _____
3. _____
4. _____
5. _____

Initial

_____ Submissions that involve confirming setbacks or submissions with landscaping/hardscaping to the property line require:

- 1: Unit property stakes to be located and marked.
- 2: String lines run between the property stakes to outline the Unit.

_____ I understand that the Architectural Committee has up to **thirty (30) days** to approve, decline, or modify my request, and that no work can begin until I receive approval. Every effort will be made to review each request in a timely manner.

_____ I understand work cannot be started until I receive written approval from Lost Lake's COA Board AND a green permit has been issued by the Lost Lake Resort Office

Unit Owner Signature _____ Date _____

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The COA requires contractors be licensed, insured, bonded, if any connections, alterations or repairs are being made to the electrical, water or sewer COA infrastructure. Owner is responsible for obtaining permits from Thurston County for all work where the COA infrastructure is affected (electrical, water or sewer). Electrical repairs, additions, restorations, etc, must be in compliance with the electrical code classification for the pedestal.

General Contractor Company Name: _____ Contact: _____

Phone #: _____ Email: _____ Bond #: _____

Contractor License #: _____ General Liability Policy #: _____

Insurance Agency Name: _____ Phone #: _____

Sub-Contractor Company Name: _____ Contact: _____

Phone #: _____ Email: _____ Bond #: _____

Contractor License #: _____ General Liability Policy #: _____

Insurance Agency Name: _____ Phone #: _____

Electrical Contractor Company Name: _____ Contact: _____

Phone #: _____ Email: _____ Bond #: _____

Contractor License #: _____ General Liability Policy #: _____

Insurance Agency Name: _____ Phone #: _____

Plumbing Contractor Company Name: _____ Contact: _____

Phone #: _____ Email: _____ Bond #: _____

Contractor License #: _____ General Liability Policy #: _____

Insurance Agency Name: _____ Phone #: _____

Propane Contractor Company Name: _____ Contact: _____

Phone #: _____ Email: _____ Bond #: _____

Contractor License #: _____ General Liability Policy #: _____

Insurance Agency Name: _____ Phone #: _____

Unit Owner Signature _____ Date _____

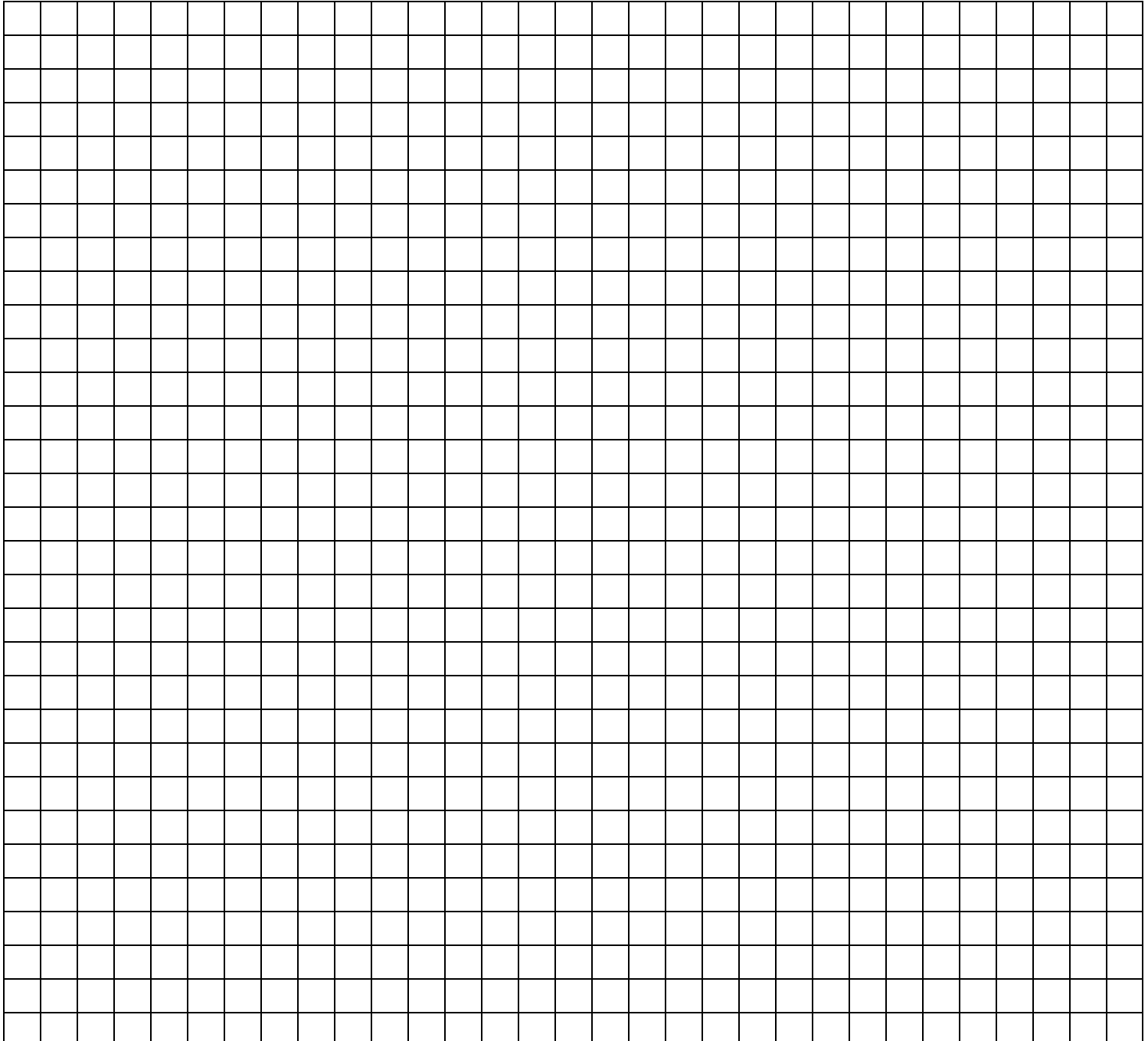
Unit Address _____ Unit # _____

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Include: All Property lines; distance of all improvements (including hardscaping, structures and overhangs, and propane tanks) to property lines; type of siding; type of roof, roofing material, slope, color, (included color sample of exterior staining), complete dimensions of the improvements.

Use this graph to sketch site plan (to scale – show the scale being used):



Unit Owner Signature _____ Date _____

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To be completed by Architectural Committee

_____Approved as submitted

_____Not Approved – See Below:

_____Approved with Modifications – See Below:

- 1. _____
- 2. _____
- 3. _____
- 4. _____
- 5. _____

Two (2) Board signatures required:

Signature:_____Date:_____

Signature:_____Date:_____

Board/ COA approval is based on the property lines as indicated in the site plan submitted with the AC Request. If it is later determined that the property lines were not as represented, the owner bears all responsibility for any damages arising out of same. This includes, but is not limited to: 1) costs to remove or move any propane tank, structure, building, landscaping, hardscaping, or other improvements, and 2) Any claimed damages associated with the improper property line(s) designated on the AC Request.

***Approval by the Board / COA does not imply that the Owner has met all code requirements (including setbacks). That is the responsibility of the owner.

Unit Owner Signature_____Date_____