

COMPLAINT FORM

The Association cannot act as your private attorney or a law enforcement agency and we do not have the authority to act on consumer or individual disputes. The Association offers dispute resolution assistance by informing homeowners of violations of the Association's Covenants, Conditions, and Restrictions (CC & Rs), and county and local government ordinances. The Association represents the homeowners as a whole and respects all homeowners' rights, and only has the authority to enforce the CC&Rs.

All complaints received are confidential. The Association will review complaints and follow up. You will receive a confirmation of the receipt of your complaint and a follow up within 30 days. **Submission of a Complaint Form is no guarantee of any specific results.**

Mailing Address: Vantage Community Management, Inc.
8290 – 28TH Court NE, Suite C
Lacey, WA 98516

Physical Address: 8290 – 28TH Court NE, Suite C
Lacey, WA 98516

INFORMATION REGARDING COMPLAINT LOCATION:

ASSOCIATION NAME: _____
HOMEOWNERS NAME: _____
PROPERTY ADDRESS: _____
LOT NUMBER: _____
DATE(S) OF VIOLATION: _____

Please explain the complaint below. Be specific and state **ONLY** the facts. (Please leave out colorful opinions and negative statements.)

How have you tried to resolve this situation on your own? Describe (use the back if needed).

You must provide your name and telephone number so you can be contacted by the management company on behalf of the board of directions if there are any questions:

YOUR NAME: _____
YOUR ADDRESS: _____
YOUR PHONE NUMBER: _____
YOUR EMAIL ADDRESS: _____