

HPCA Parks & Trails Committee Meeting Minutes

July 13, 2022

Virtual Meeting via Zoom

Committee Members: Tom Nore, Vice President; Cindy Claessens, Member; Art Bridenstine, Member; Todd Kuebler, Member

Other Attendees: Tim Delehanty, HPCA Board Liaison; Heather Thomas, Vantage Community Management; Kathy Rayle, Chair of HPCA Budget & Finance Committee

Call to Order: Vice President Tom Nore called the meeting to order at 3:03PM after the quorum was present.

Approval of the Meeting Minutes: There was no meeting in June due to no quorum.

Treasurers Report: The March Financials were reviewed and discussed. Tyler Adams presented the financials. \$66,733.45 in Operations, \$59,850.42 in Reserves and \$7,445.29 in Accounts Receivable.

Old Business-

Review Finances: Kathy Rayle spoke on the Committee's finances. \$2,041 was spent in June 2022. The Committee has spent \$12,775YTD and has \$16,380 remaining for the year. Kathy noted some projects on the budget that include: pressure washing and moss removal; gravel in the lower trail, storm clean-up, pickleball court maintenance, Pond 10, trail clean-up.

New Business-

2023 Budget: Tim asked the Committee to start thinking about what they want to get done next year, so it can be worked into the 2023 budget.

5-year Reforestation Plan: Per the Board of Directors this project is on hold as the areas are coming up to belong to Jubilee. Tom Nore asked that the area of Cypress continue as that is HPCA responsibility and work has already been done in that area. Tom asked for approx. \$325 in order to purchase parts to get the irrigation up and running. **Cindy made a motion for Tom Nore to purchase irrigation supplies for Cypress Trail area not to exceed \$500. Todd seconded. Motion Passed.**

Basketball Court Expansion Update: The work is to begin the beginning of September. Brightview will pull out the bushes and turn off the irrigation. It will be a fixed hoop, standard height.

Outstanding Projects:

- Dog Station at Trail near Pearl Crossing – The station is in and Heather asked a member to mark the exact location so she can take the vendor out for installation. Tim volunteered to mark the area and will let Heather know.
- Signs for the Trail – These are ordered, and the vendor said will take a few weeks. Heather to pick them up when ready.
- Lower Trail – The Committee requested Heather get estimates for gravel – about 10-20 yards. Tom gave a vendor of Black Hills Quarry and another one off Old Hwy 99. However, you cannot get a dump truck down there.
- Shade over Playground Equip – This would be a possible 2023 project. Todd volunteered to research this. It would be a shade, like a tarp, with 4 poles secure in the ground to go over top the playground equipment. Kathy said it is possible to come out of the CIF Fund.
- Committee Work Party – Tim will be emailing some dates to see when everyone is available. Items to be done:
 - Stain the dog poop wood poles
 - Paint the swing set poles in all parks
- Pickleball Court – Art mentioned that the cracks are the worst they have seen in 3 years. Tim said the vendor who is completing the sports court said he will be able to smooth them out. The work is scheduled for September 2022.
- Basketball Court Fence – The fence is damaged on top, and Art said it is actually detached. Heather called Summit Fence – the vendor who installed the fence – and they stated they are not doing repair work at this time. Todd volunteered to check it out and see if it will be an easy repair.
- Soccer Nets – The nets keep get moved around by the landscapers and not returned. The Committee is thinking of staking them more permanent in the ground. Todd stated that he wrote on the poles "do not move – mow around" He said there is a small joint that needs to get welded. His neighbor is a welder and has the equipment, so he is going to ask him if he has time to do. If not, Todd will let Heather know so she can get someone out there.
- Pressure Washing – Heather asked the Committee if they want it completed again. Kathy said this is out of Reserves. Heather will get an estimate from the previous vendor for Board approval. This will be the same areas as last year in all the parks.

- Stamped Concrete – The Committee asked that Heather contact a vendor to get this done as it is faded. Kathy said this is also from Reserves. Heather will get a bid for Board approval, then coordinate the pressure washing is done and the painting comes right after.

Meeting Adjourned at 4:00PM

Respectfully Submitted,

Heather Thomas, CMCA, AMS
Association Manager
Vantage Community Management